

MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING MAY 12, 2015
DRAFT

Call to order: The meeting was called to order at 6:05 PM.

Present: Tom Frank; Meghan Bellavance; Tracey Hempstead; Gail Wixson; Kathy Dulac; Jennifer Dooley

Absent: Veronica Valz

Agenda adjustments: None

Pubic forum: None

Approval of Minutes: Frank made a motion to approve the minutes of the April 7, 2015 meeting as written; Wixson seconded. All in favor; none opposed. Motion passed.

Friends of the Library report: None

Director's report: On file at library

Highlights:

Accident/incident policy and liability discussed

Patron records have been reviewed and patrons who have not used their library cards within the past three years have been deleted from library records. The records of patrons who owe more than \$20 have been retained.

Adult, teen and children's programs continue to go well. Spring/Summer programs for all ages are being planned.

Dulac reported she intends to send the summer program schedule home via the schools.

Bellavance will be attending the VLA conference on May 19, 2015.

The library website is ready to launch this week.

Three new computers have been purchased. The goal is to not have any technology over 5 years old and to phase out old computers so the library can spread out purchases.

Bellavance will look into new titles for Zinio.

Kindle Fire has been added to the collection.

Performance reviews will be done in June.

The library will again participate in the Milton Farmers' Market.

Treasurer's report: None

Old business: None

New business: Hempstead wondered about trustee meetings during the summer. It was decided that if there are no pressing issues, the trustees would not meet in July.

Next meeting: The next regularly scheduled meeting will be held on Tuesday, June 2, 2015 at 6:00 PM in the library's meeting room.

Adjournment: Wixson made a motion to adjourn; Frank seconded. All in favor; none opposed. Motion passed. Meeting adjourned at 6:52 PM.